

**Schedule of Charges  
(Excluding Govt. Fee)**

**Section I : Patents**

1.	<b>Application</b>	Rs.
1.1	Drafting and filing application with Provisional specification along with all necessary forms such as: Form1, Form 2 , Form 3, Form 5 , Form 8 and Form 26	
1.2	Drafting and filing complete specification after filing provisional specification with all necessary forms such as Form1, Form 2, Form 3, Form 5, Form 8, Form 18 and Form 26.	
1.3	Drafting and filing application with complete specification in the first instant along with all necessary forms such as Form1,Form 2, Form 3, Form 5, Form 8, Form 18 and Form 26.	
1.4	Drafting and filing of patent of addition	
1.5	Drafting and filing of divisional application	
1.6	Making request for filing patent outside India (Form 25)	
1.7	Taking over already filed application, per case	
1.8	Charges towards filing various forms if not done earlier at the time of filing the application such as Form 3, Form 5, Form 8, Form 18 and Form 26.	
1.9	Typing (original & 4 copies) per page, if any.	
1.0	Discussion with inventor per hour at attorney's office	
2.	<b>Preparation of drawings/sequences etc.</b>	
2.1	A-4 size paper	

2.2	In any other material /form	
<b>3</b>	<b>Extension of time &amp; late filing</b> <i>(preparing and filing)</i>	
3.1	Preparing and filing a form for extension of time (Form 4)	
3.2	Late submission of forms/documents	
<b>4</b>	<b>Prosecution</b>	
4.1	Obtaining certified copies of patent applications	
4.2	Reporting official action including FER, SER etc	
4.3	Amending specification and re-filing in response to FER, SER etc (Form-13)	
4.4	Subsequent report of corresponding application, if any	
4.5	Filing of documents after prescribed period with petition of condonation of delay in filing	
4.6	Discussion at Patent Office during prosecution of application per appearance	
4.7	Post dating of application	
4.8	Filing a request for early publication (Form 9)	
4.9	Reporting of patent in order, obtaining and sending letters patent document	
4.10	Attending to renewals and sending renewal certificate per year	
4.11	Attending to restoration of lapsed patent, filing petition and attending to payment of fees (Form 15)	
4.12	Working of patents: each report of working under section 146 (Form 27)	

4.13	Request for termination of compulsory licence (Form 21)	
4.14	Filing petition generally for specific reliefs or orders of Controller under different rules (Form 24)	
4.15	Request for withdrawal of application	
5	<b>Assignment and Licences</b>	
5.1	Drafting deed form	
5.2	Filing application for registration for assignment /licence (Form 16)  (a) one patent  (b) each additional patent included at the same time in the same deed	
5.2	Application for revision of terms and condition of licence (Form 20)	
5.4	Charges for making an application for compulsory licence (Form 17)	
5.5	Application for revocation of a patent for non working (Form 19)	
6	<b>Recordal of change of name, address, nationality, etc.</b>  (Form 6 and Form 10 )	
6.1	Filing application in respect of one patent	
6.2	For additional patent included at the same time	
7	<b>Opposition</b>	
7.1	Filing pre-grant opposition	
7.2	Filing notice of opposition (Post grant opposition) in Form 7	

7.3	Drafting statement of opposition form, written statement and affidavit	
7.4	Drafting reply statement and affidavit	
7.5	Attending hearing per day at patent office in the city of the attorney's office	
7.6	Attending hearing per day at patent office not in the city of attorney's office	
7.7	Attending interlocutory petition hearings	
7.8	Notice of opposition to amendment/restoration/surrender of patent/grant of compulsory licence or revision of terms thereof or to correction of clerical errors (Form 14)	
7.9	Request for the grant of patent under section 26 and 52 (Form 12)	
7.10	Charges for making a request for direction of the controller under section 51 (1) and 51(2) [Form 11)	
8	<b>Visits outside office &amp; discussion</b>	
8.1	Per visit charges for local visit	
8.2	Per visit charges for outstation	
9	<b>Patent revocations/infringement, initialing revocation/ infringement, defending revocation/infringement</b>	
9.1	Drafting of infringement suit	
9.2	Drafting of revocation suit	
9.3	Representation charges	
9.4	Any other charges, if any (like legal opinion etc)	

10	<b>Miscellaneous</b>	
10.1	Consultation charges each hour or part	
10.2	Prior art search report for novelty, inventiveness and utility	
10.3	Photocopying, fax, cable and other out of pocket expenses, if any	
11	<b>Filing of foreign patent applications</b>	
11.1	Filing of a patent application in each country patent ( can be as a percentage of foreign associates bills)	
11.2	Charges for prosecuting each application till grant of patent ( can be as a percentage of foreign associates bills)	
11.3	Subsequent filing of forms/citations, etc.	
11.4	Charges for renewal each year	
11.5	Fax, cable, photocopying charges	
11.6	Postage charges, if extra	
11.7	Any other charges, if any  <i>(a) out of pocket expenses</i>  <i>(b) Offering technical opinion</i>	
11.8	Request for substantive examination	
12	<b>Filing of PCT application</b>	
12.1	Preparing and filing a new PCT application	
12.2	Filing formal documents such as POA, Priority documents, etc	
12.3	Filing amendments under Article 19	
12.4	Filing demand for preliminary examination	
12.5	Filing response to written opinion/preliminary examination	

	report and for filing amendment under PCT Article 34	
12.6	Filing national phase applications including changes in the claims if necessary	

## Section II : Designs

1	Application	
1.1	Application for registration in a single class with all essential form including (Form 1, Form 2 and Form 21)	
1.2	Applications for same design in additional classes on per class basis	
1.3	Claim under section 8(1) to proceed as an Applicant or Joint Applicant	
1.4	Application to extend copyright (Form 3)	
1.5	Taking over already filed application for registration of design	
2.	Restoration of lapsed design (Form 4)	
3.	Filing a response to the office action (Form 20)	
4.	Obtaining, expediting and forwarding the design certificate	
5.	Drafting assignement/licence/mortgage deed and registration of same (Form 10, Form 11 and Form 12)	
6.	Recordal of assignment (Form 13)	
7.	Design search through patent office (Form 6 and Form 7)	
8 .	Petition of cancellation of design (Form 8)	
9.	Notice of opposition (Form 19)	

10.	Request for correction of clerical errors (Form 14)	
11.	Request for certified copies (Form 15 and Form 16)	
12.	Appearance charges per appearance before patent office	
13.	Inspection of registered design (Form 5)	
14	Notice of intended exhibition of publication of an unregistered design (Form 9)	
15	Notice of alteration of address or name or an address for service in the Register of Designs	
16	Entry of two addresses for service in Register of Designs	
17	<b>Filing of foreign design applications</b>	
17.1	Filing of a design application in each country	
17.2	Charges for prosecuting each application till registration of design ( can be as a percentage of foreign associates bills)	
17.3	Charges for renewal each year	
17.4	Fax, cable, photocopying charges	
17.5	Postage charges, if extra	
17.6	Any other charges, if any <i>(c) out of pocket expenses</i> <i>(d) Offering technical opinion</i>	
18	Any other please specify	

**Section III : Copyright**

1.	Application for registration of copyright <b>(Form IV)</b>	
2.	Application for registration of changes in the particulars of copyright entered in the Register of Copyrights <b>(Form V)</b>	
3.	Application for restricting importation of infringing copies under Section 53 of the Act <b>(Form VI)</b>	
4.	Filing notice for relinquishment of copyright <b>(Form 1)</b>	
3.	Filing application for a licence for translation (of one work in one language) <b>(Form II)</b>	
5.	Filing application for a licence for publication/translation/reproduction (compulsory licence) <b>(Form IIA)</b>	
6.	Filing notice for termination of licence <b>(Form IIB)</b>	
7.	Any others (please specify) (Reporting status of official actions)	
8.	Meeting objections from the Registrar, Copyright	
9.	Drafting of any specific forms such as NOC	

**Section IV : Trademarks**

1.	Application for registration of trademark including certification trademark <b>(Forms TM 1, TM 4, TM 8, TM 51, TM 52)</b>	
2.	Notice of opposition and related actions <b>(TM 5, TM 6, TM 44)</b>	
3.	Application for renewal of trademark <b>(TM 10, TM 12)</b>	
4.	Request for search and issuance of certificate <b>(TM 11)</b>	
5.	Restoration & renewal of trademark <b>(TM 13)</b>	
6.	Request for correction of clerical error or for amendment <b>(TM 16)</b>	
7.	Request for assignment or transmission of trademark <b>(TM 19, TM 20, TM 21, TM 62)</b>	
8.	Request for certificate of the Registrar <b>(TM 46)</b>	
9.	Application for review of Registrar's decision <b>(TM 57)</b>	
10.	Answering objections from the trademark office	
11.	Application filing in other countries (should be shown as percentage of the associate's charges)	

**Section V : Geographical Indications**

1.	Application	
1.1	Drafting & filing in India in single class	
1.2	Charges for additional class	
2.	Prosecution charges	
2.1	Preparing for consultative group committee meeting and presenting the case before the committee	
2.2	Reporting reviewing and responding to examination report	
2.3	Obtaining GI certificate and sending the same	

2.4	Renewal of GI	
2.5	Drafting and filing of counter statement to the opposition	
2.6	Drafting and filing of evidence in support of application	
2.7	Attending hearing at GI Registry or other place designated by GI Registry	
2.8	Obtaining extension of time wherever required and applicable	
2.9	Drafting and filing a request for the registration as authorized user	
2.10	Drafting and filing of interlocutory petition	
3	Inspection of documents at the GI Registry	
4	Obtaining and sending GI certificate	
5	Opposition of GI registration	
6.	Any others (please specify)	

**Section VI - Protection of Plant Varieties and Farmers' Rights**

1	Application for registration of new variety, extant variety and farmer's variety along with necessary forms such as Form PV 1, PV 2,	
2	Application for registration of Essentially Derived Variety with necessary forms such as PV 1 and PV 2	
3	Notice for opposition (PV 3, PV 11, PV 13 )	
4	Request for extension of time	
5	Application for renewal of registration	
6	Application for revocation (PV 15)	
7	Application for correction of register, alteration of denomination	
8	Application for compulsory license	
9	Request for certified copies of entries in the plant variety register	

**Section –VII Protection of IC layout design**

1	Application for registration along with necessary forms	
2	Notice for opposition	
3	Request for statement of grounds of decision	
4	Application for correction of errors or amendment	
5	Application for extension of time	
6	Application for rectification of the Register	
7	Application for registration of registered user (licensed)	
8	Application requesting registrar for preliminary advice regarding originality or distinctiveness of a layout design	
9	Application for certificate of Registrar	
10	Application for review of Registrar's decision	